

Qualifications in Leadership and Management

Building Leadership Capability

We currently offer a choice of ILM Level 5 Award and Level 5 Certificate qualifications as tailored in-house programmes for organisations. The programmes are highly flexible with an extensive range of units and the ability to tailor the training, assignments and support to suit the organisation's specific needs and aspirations.

Who are the Qualifications for?

The Level 5 Award and Certificate in Leadership and Management are designed for practicing and aspiring middle/senior managers, helping them develop their skills and experience, improve performance and prepare for senior management responsibilities.

Training Design

The training consists of:

- Classroom based workshops with a mix of theory, discussion and practical exercises
- Work based assignments and project work
- Extensive, supportive supervision
- Group and individual tutor support
- Assessment

Our training designers will create a programme of workshops, assignments and other supporting activities with you to lift the capabilities of your leadership talent.

The programmes typically take place over 6 to 12 months, and can also include non-ILM training workshops designed specifically for the organisation.

Unit choices are flexible, allowing the qualifications to be tailored to meet the needs of your organisation and each individual, with progression from Award to Certificate and on to Diploma and other ILM qualifications.

Trainers

All our trainers are experienced leaders and managers with extensive experience developing leaders across a wide range of levels and sectors.

Subject Areas

The qualifications are made up of a broad range of units covering skills in six core areas:

- Leading people
- Managing yourself and personal skills
- Providing direction
- Facilitating innovation and change
- Achieving results
- Using resources effectively

Benefits for Organisations

- Build leadership and management capability to drive change and better results
- Customise qualification training to the strategic and development needs of your organisation
- Encourage strategic thinking to foster business improvement
- Engage and retain management talent with training and development
- Embed the new skills in the workplace through work based assignments

Benefits for Individuals

- Develop your ability to lead, motivate and inspire
- Use core management skills to drive better results
- Provide strategic leadership as well as day-to-day management
- Benchmark your management skills
- Raise your profile in your organisation

ILM 5 Qualifications in Leadership and Management

Qualification Overview

Qualification Title	Credit Value	Structure
Level 5 Award in Leadership and Management	Minimum 6 Credits Maximum 12 Credits	Minimum of two units from Group 1 All units must be taken from Group 1
Level 5 Certificate in Leadership and Management	Minimum 13 credits Maximum 36 credits	Choice of units from Groups 1 and 2 Maximum of 6 credits from Group 2
Level 5 Diploma in Leadership and Management	Minimum 37 credits	Choice of units from Groups 1 and 2 Maximum of 18 credits from Group 2

Example of Certificate Programme



Overview of Units - Our most popular units (Group 1 unless specified)

Reference	Unit Title	Level	CV*	GLH**
8607-522	Becoming an Effective Leader	5	5	9
8607-519	Developing and Leading Teams to Achieve Organisational Goals and Objectives	5	4	18
8607-511	Managing Projects in the Organisation	5	4	18
8607-504	Leading Innovation and Change	5	5	24
8607-518	Making Professional Presentations	5	2	9
8607-506	Managing Stress and Conflict in the Organisation	5	3	8
8607-518	Managing for Efficiency and Effectiveness	5	4	18
8607-512	Managing Resources	5	4	12

* Credit value **Guided Learning Hours

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Group 1

Reference	Unit Title	Level	CV*	GLH**
8607-400	Understanding the Management Role to Improve Management Performance	4	4	15
8607-501	Managing Improvement	5	3	8
8607-502	Making a Financial Case	5	3	14
8607-503	Developing Critical Thinking	5	4	18
8607-505	Managing Individual Development	5	4	18
8607-507	Understanding the Organisational Environment	5	5	24
8607-508	Understanding Organisational Culture and Ethics	5	3	12
8607-509	Managing Customer Relations	5	3	10
8607-513	Managing Information	5	4	12
8607-514	Managing Recruitment	5	5	24
8607-515	Managing Work Analysis	5	3	12
8607-516	Analysing and Interpreting Statistics to Inform Management Decisions	5	2	10
8607-517	Understanding the Management of Facilities	5	2	9
8607-520	Assessing Your Own Leadership Capability and Performance	5	6	15
8607-521	Managing Own Continuing Professional Development (Certificate and Diploma)	5	15	20
8607-523	Preparing to Apply Lean Production and Improvement Methodologies to Operational Problems in Service Delivery	5	8	8
8607-524	Applying Lean Production and Improvement Methodologies to Operational Problems in Service Delivery (Certificate and Diploma only)	5	11	12
8607-525	Improving and Maintaining the Organisation's Environmental Performance	5	5	14
8607-526	Managing Remote Workers	5	5	12
8607-527	Partnership Working	5	4	10
8607-528	Understanding Governance of Organisations	5	6	18
8607-529	Knowledge and Information Management	5	5	14
8607-530	Understanding the Skills, Principles and Practice of Effective Management Coaching and Mentoring	5	5	18
8607-531	Improving Own Leadership Performance Through Action Learning	5	15	36

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Group 2

Reference	Unit Title	Level	CV*	GLH**
8607-401	Planning and Leading a Complex Team Activity	4	4	6
8607-402	Managing Equality and Diversity in Own Area	4	4	12
8607-403	Managing Risk in the Workplace	4	3	6
8607-404	Delegating Authority in the Workplace	4	3	3
8607-405	Developing People in the Workplace	4	5	21
8607-406	Developing Your Leadership Styles	4	4	10
8607-407	Understanding Financial Management	4	3	12
8607-408	Management Communication	4	4	18
8607-409	Managing Personal Development (Diploma only)	4	15	6
8607-410	Managing the Analysis of Secondary Data	4	4	15
8607-411	Managing a Healthy and Safe Environment	4	2	9
8607-412	Managing Meetings	4	3	15
8607-413	Managing Marketing Activities	4	3	15
8607-414	Data Collection and Analysis to Justify Management Decision Making	4	2	10
8607-415	Motivating People in the Workplace	4	2	6
8607-416	Solving Problems by Making Effective Decisions in the Workplace	4	3	14
8607-417	Managing and Implementing Change in the Workplace	4	6	24
8607-418	Understanding the Organisational Culture and Context	4	6	25
8607-419	Understanding Work in Contemporary Society	4	3	8
8607-420	Budgetary Planning and Control	4	3	6
8607-421	Interpreting Financial Statements to Assess Organisational Performance Using Financial Ratios	4	3	6
8607-422	Understanding the Importance of Marketing for an Organisation	4	4	6
8607-423	Using Quantitative Methods to Solve Management Problems	4	6	10
8607-424	Understanding the Economics of the Marketplace	4	6	10
8607-425	Developing Individual Mental Toughness	4	2	5
8607-426	Understanding the Macro Economic Environment (Diploma only)	4	7	25
8607-427	Developing a Culture to Support Innovation and Improvement	4	3	12
8607-601	Managing Operations Research	6	3	10

About Quiver Management



"We believe strongly in the training making a real and positive difference in the organisation. The training doesn't stand alone, but is part of a bigger picture of understanding what the organisation wants to achieve, what knowledge, skills and behaviours are required, and from there designing the development to embed this in the working environment for a sustainable change."

Jan Bowen-Nielsen

Owner, Managing Director



Executive and Business Coaching

Quiver Management provides executive and business coaching services to senior executives in large multinational corporations, professional services firms and public sector organisations as well as high growth business owners. We help them grow their businesses, improve their team's performance and increase their own effectiveness and impact.

Leadership and Management Development

We provide tailored training and development for senior executives and high growth business owners, ranging from short courses to accredited qualifications. The training will equip leaders with a strong set of practical knowledge and tools to lead their organisations and grow their businesses successfully.

Coaching and Mentoring Training

Quiver Management is a specialist in coaching and mentoring training. Our comprehensive programme ranges from one-day mentor training, to internationally recognised qualifications and coaching culture change initiatives.

Leading Change and Performance Improvement

We are experts in change leadership with a long successful track record of supporting organisations through transformation. We help create change and performance improvement at individual, team and organisational levels through executive coaching, team development, staff engagement, workshop facilitation and change management consultancy.

High Quality Team of Coaches and Trainers

Our team of 19 coaches and trainers come from successful senior leadership and professional backgrounds spanning start-up businesses to senior executive careers with blue-chip corporates and professional firms.

Impressive Track Record and Reputation

You can trust the quality and integrity of our team and our services.

Quiver Management holds three European Quality Awards and all our coaches are qualified with professional coaching bodies. We are an Approved ILM Training Centre and we are a corporate member of EMCC. We adhere to their Code of Ethics and we are highly active in supporting EMCC's work to create high professional standards in the coaching and mentoring industry.

Founded in 2002, we have built a successful track record with an impressive list of clients from start-ups through to large international corporations and professional bodies. Visit our website to see more about what we do, who we work with and our clients' feedback.